**Humphries Elementary School**

**Date: October 28, 2021**

**Time: 4:15 pm**

**Location: Virtual**

1. **Call to order:** 4:15 pm
2. **Roll Call**

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| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Jaron Trimble** | **P** |
| **Parent/Guardian** | **Exavier Nash** | **A** |
| **Parent/Guardian** | **Tiara Barnes** | **P** |
| **Parent/Guardian** | **Avis Lundy** | **A** |
| **Instructional Staff** | **Tamika McNamee** | **P** |
| **Instructional Staff** | **Cherie Ameyaw** | **A** |
| **Instructional Staff** | **Pricilla Goode-Fowler** | **P** |
| **Community Member** | **Genece Arnold**  | **P** |
| **Community Member** | **Asha Writght**  | **P** |
| **Swing Seat** | **Yarkita Taylor**  | **A** |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** [Yes or No]

1. **Action Items**
	1. **Approval of Agenda:** Motion made by: Genece Arnold Seconded by: Tamika McNamee
	2. Members Approving: All

Members Opposing: None

Members Abstaining: None

**Motion** [Passes/Fails]

* 1. **Approval of Previous Minutes:**

Motion made by: Genece Arnold ; Seconded by: Tamika McNamee

Members Approving: All

Members Opposing: None

Members Abstaining: None

**Motion** [Passes/Fails]

1. **Discussion Items**
	1. **Discussion Item 1**: Strategic Plan
		1. **Mr.** Trimble shared with the team that the strategic plan will be based heavily on the School Improvement Plan. Members of the team will meet in order to continue the process. A draft will be made available to the team for final review.
2. **Information Items**
	1. **Principal’s Report**
		1. Mr. Trimble shared that the learning loss as a result of the COVID 19 Pandemic has caused a shift in focus from achievement to growth.
	2. **Information Item 1: Universal Screener Data**
		1. Mr. Trimble shared that MAP Data was made available to parents during curriculum night. Teachers were able to conference with attending parents in order to explain student results. Students will take the MAP assessment at two other check points to check for growth.
	3. **Information Item 2: Milestones Results**
		1. Mr. Trimble stated the current Milestones results are not a true reflection of teacher and student efforts. Data from the spring (2022) will be a better benchmark.
			1. Attendance (Virtual Instruction)
			2. Take Rate
	4. **Information Item 3: Leveling Update**
		1. Mr. Trimble stated that 27% of students scored within the grade band (Lexile Indicator), however on 20% of student scored at the proficient level. This discrepancy is due to student writing scores. Ms. Mitchell planned to offer students explicit writing instruction outside of the classroom, however, it is unlikely to come to fruition due to staffing.
		2. Three Additional Positions
			1. EIP-focus on early literacy
			2. Reading-Writing Lab (Grades 2-5)
			3. Teacher Tutor-Retired Teacher
3. **Announcement**
	1. Ms. Arnold inquired about the availability of new staffing. Mr. Trimble stated that the hiring pool is limited at this time. He is hopeful that more candidates will be available in mid-December.
	2. Mr. Trimble asked for input from the team on ways to show appreciation for our teachers. (Partnership)
	3. Ms. Arnold shared that she would like to set up snacks and beverages in the teachers’ lounge.
4. **Adjournment**

Motion made by: Ms. Fowler; Seconded by: Ms. McNamee

Members Approving: All

Members Opposing: None

Members Abstaining: None

**Motion** [Passes/Fails]

**ADJOURNED AT** : 4:50 pm

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**Minutes Taken By:** Tamika McNamee

**Position:** Vice-Chair

**Date Approved:**